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2 June 2023

## **ECONOMY COMMITTEE**

A meeting of the Economy Committee will be held in **Council Chamber at Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 13 June 2023 at 6.00pm** and you are requested to attend.

Members: Councillors Nash (Chair), Dr Walsh (Vice-Chair), Cooper, Edwards, Gunner, Lawrence, Lloyd, Needs, Northeast, Penycate and Stanley

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on Monday, 5 June 2023 in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 10)

The Committee will be asked to approve as a correct record the Minutes of the Economy Committee held on 2 February 2023.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. MEETING START TIMES 2023/24

The Committee are required to agree their meeting start times for the remaining meetings of the municipal year 2023/24.

6. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

7. PIER ROAD PROPOSED CLOSURE (Pages 11 - 20)

The report follows a meeting of the Economy Committee in November 2022 at which the following was agreed: The Committee:

- Supports the principle of permanently closing Pier Road to through-traffic.
- Authorises officers to engage with West Sussex County Council as Highway Authority in order to appraise the feasibility, process, legal requirements, costs (both capital and revenue), timescales, and necessary agreements to deliver the preferred option of a permanent closure.
- Authorises officers to explore the opportunity of increasing the length of the proposed closure area to include the area of highway as far north as the Gravy Boat restaurant; and
- Requests that officers provide a report to a future meeting of the Committee setting out officers' findings and conclusions in respect of recommendation 2.1.2 and 2.1.3.

Officers have now undertaken the required work and this report provides the Committee with details of that work and a recommended way forward.

8. PROGRESS REPORT ON LITTLEHAMPTON PUBLIC REALM - PHASES 2 & 3 (Pages 21 - 50)

This report provides an update to the Economy Committee on the completion of public realm works to Littlehampton Town Centre (phases 2&3).

9. BOGNOR REGIS ARCADE, UPPER FLOORS REFURBISHMENT (Pages 51 - 148)

The purpose of this report is to explain the current condition of the Bognor Regis Arcade upper floors, the barriers that are preventing its reuse, and seek members consent to refurbish the upper floors into private rented apartments using a potential grant from the Brown Field Land Release Fund and a £7,362,747 investment through the capital programme.

10. Q4 KEY PERFORMANCE INDICATORS REPORT (Pages 149 - 154)

The report sets out the performance of the Key Performance indicators at Quarter 4 and end of year for the period 1 April 2022 to 31 March 2023.

11. COUNCIL VISION 2022-2026 ANNUAL REPORT

(Pages 155 -  
174)

The Council Vision 2022-2026 was approved at Full Council in March 2022.

To support the Vision, we have a comprehensive set of measurable performance indicators which allow us to identify how well we are delivering across a full range of services. Two kinds of indicators were agreed at the Policy and Finance Committee on 17 March 2022. The first of these are the subject of this report, the 'Vision Indicators' and this is the first annual report on them. These annual indicators primarily update the progress against strategic milestones.

12. SEAFRONT CAFÉ OPTIONS AT BOGNOR REGIS

(Pages 175 -  
182)

The report is seeking approval for undertaking business case appraisals to explore the options of developing cafes at Esplanade Theatre and Bognor Regis Promenade 'Stalls Zone'.

**OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

There are no update reports for this meeting. The Outside Bodies list has been attached with those bodies and representatives highlighted which feed into the Economy Committee for members to note.

13. WORK PROGRAMME 2023/24

(Pages 187 -  
188)

The work programme for the municipal year 2023/24 is attached for members review and comment.

14. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

15. WATERLOO SQUARE

(Pages 189 -  
198)

The report provides a brief to the committee updating on the current position relating to three premises, as well as presenting options for consideration to the future tenure of the site.

**Note :** If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)